
OLIVIA MCCOY

CONTACT

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- 📍 Savannah, GA

PROFILE SUMMARY

Motivated and reliable with strong customer service skills and a consistent work ethic. Skilled in organization, route, a willingness to learn, and can handle physical demands. Looking to contribute to a team while gaining experience in customer-focused roles.

EDUCATION

- 2019 - 2023
WESTOVER HIGH SCHOOL
- High School Diploma

SKILLS

- Detail-Oriented
- Tech-savvy
- Teamwork
- Time Management
- Analytical
- Effective Communication
- Conflict resolution

EXTRACURRICULARS

- Beta Club
- Girls Who Code Club
- Computer Club

WORK EXPERIENCE

Zion Miller MARCH 2024 - AUGUST 2024
Education Support Staff

- Supervised young students in an afterschool program and helped them with homework.
- Facilitated activities that supported learning and created a safe, positive environment.
- Worked closely with students and staff to meet program goals and support student needs.

Albany State University MAY 2025 - JULY 2025
Data Analyst Intern

- Helped collect and organize data for projects.
- Made charts and reports to show patterns and trends
- Worked with team members to understand the data and use it to make decisions.